



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday 6th December 2016 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 445

- 1. APOLOGIES FOR ABSENCE**
- 2. PARISH COUNCILLOR VACANCY**
- 3. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 4. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 5. TO APPROVE MINUTES OF MEETING 444**
- 6. MATTERS ARISING/CLERKS REPORTS**
 - Report from Parish Conference
 - Optimum Cash Card
- 7. UPATE FROM NALC ON FUNDING FOR CHURCHES**
- 8. PLANNING MATTERS**
 - Update on Local Plan**
 - Planning Applications**
16/01486/FUL Construction of new driveway with dropped kerb, lean-to car port and inclusion of car turntable at 103 High Street, Swaffham Bulbeck for Mrs Eva Hepworth
 - Planning Approvals**
16/01016/FUL Proposed dwelling, garaging, parking and associated works at Land East of 34 Quarry Lane, Swaffham Bulbeck for Mr & Mrs D Godfrey
16/01300/LBC Internal Draught Lobby at The Barn, Downing Park, Station Road, Swaffham Bulbeck for Mr David Turner
 - Other Planning Matters**
TPO/E/13/67/Swaffham Bulbeck & 16/01386/TPO Tree Work Approval at The Bungalow, Abbey Lane, Swaffham Bulbeck
- 9. CLT UPDATE**
- 10. UPDATE ON THE VILLAGE PLAN**
- 11. COUNTY COUNCILLOR'S REPORT**
(Distributed before the meeting)
- 12. DISTRICT COUNCILLOR'S REPORT**
(Distributed at the Meeting)
- 13. GUTTER BRIDGE WOOD MATTERS AND DENNY WOODS MATTERS**
 - a)** Gutterbridge Wood Report
 - b)** Request from Tribal Bushcraft to Run Courses in the Woods
- 14. RECREATION GROUND AND PAVILION MATTERS**
 - a)** Denny Report

- b) Play Area Inspections
- 15. CEMETERY MATTERS**
- a) Cemetery Report
- b) Offer of Cherry Trees for the Cemetery
- 16. HIGHWAYS MATTERS**
- a) Highways Report
 - meeting with James Rigney
- b) Update on Zebra Crossing
- c) Update on the Bus Shelter
- d) Update on the notice boards
 - Delivery
 - Installation
- 17. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**
- a) Finance Report: To Consider Recommendations from Finance Working Group:
 - I. Budget Report for 2017/18
 - II. To Set Precept for 2017/18
- b) To Approve Bank Reconciliations for September and October
- c) **RECEIPTS**
 - a) Burial Fees **£100**
 - b) VAT Refund **£293.84**
- d) **PAYMENTS**
To Pay December Accounts

Cheque No;	Payee	Item	Net	VAT	Total
BACS	Silverman's	Filing Cabinet	£109.00	£21.80	£130.80
BACS	Mrs D Bayliss	Clerk's Salary	£496.80	£0.00	£496.80
<u>Payments for Tonight's meeting:</u>					
300095	HMRC	Tax & NI	£124.20	£0.00	£124.20
300096	JCS Bookkeeping	Payroll	£12.00	£2.40	£14.40
300097	Mrs D Bayliss	Travel/Telephone Expenses -October	£94.20	£0.00	£94.20
	Herts & Cambs Ground				
300098	Maintenance	Grass Cutting	£664.00	£132.80	£796.80
300099	Viking	Ink	£98.06	£19.64	£117.70
300100	Greenbarnes Limited	Notice Boards	£2,727.47	£545.50	£3,272.97
			£4325.73	£722.14	£4,917.00

- 18. TO DISCUSS PARISH ASSETS**
To Discuss Parish Assets
- 19. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- a) Letter from Mr Glynn at Merchants House
- 20. Dates of Next Meetings:**
 - 10th January 2017
 - 7th February 2017
 - 7th March 2017(Also Pavilion Charity)

Clerk to the Parish Council - Signed: 1st December 2016

