

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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NOTICE OF MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 7th August 2012 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 378

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 376, 3rd July 2012**
3. **To Approve & Sign the Minutes of Extraordinary Meeting Number 377, 17th July 2012**
4. **Matters Arising from Previous Minutes (*for information only*)**
5. **Members' Declaration of Interest for Items on the Agenda**
6. **County Councillor's Report**
7. **District Councillor's Report**
8. **Adoption of New Code of Conduct**
9. **Amendment to Parish Council Standing Orders to comply with item 9**
10. **Consideration of Draft Complaints Policy**
11. **Consideration of proposals & estimates received for replacement/repair of play area surfacing.**
12. **Clerk's Reports**
13. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, July 2012</i>	£274-30
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 68-60
c) Herts & Cambs Ground Maintenance – <i>grasscutting services</i>	£885-60
d) Swaffham Bulbeck School – <i>room hire</i>	£105-40
14. **Parish Councillors' Reports**
15. **Dates of Next Meetings:**
 - 4th September
 - 2nd October
 - 6th November
 - 4th December

Signed: Date: 1st August 2012
Clerk to the Parish Council