

**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

10 Mill Hill, Swaffham Prior, Cambridge, CB25 0JZ

Tel: 01638 742358 email: karen.king5@btopenworld.com

**NOTICE OF THE MEETING OF THE PARISH COUNCIL**

To Members of the Council:

Prior to official Parish Council Meeting a Public Open Forum will be held at 7pm to give members of the Public the opportunity to put their views on items of the agenda.

I hereby give notice that the meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 2<sup>nd</sup> August 2011, starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

**AGENDA FOR MEETING 357**

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 356, 5<sup>th</sup> July 2011**
3. **Matters Arising from Previous Minutes (*for information only*)**
4. **Members' Declaration of Interest for Items on the Agenda**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation**
8. **ECDC Consultation - 'Village Vision' Questionnaire**
9. **Access to Play Area and Parking Issues**
10. **Lifting Trees on the Recreation Ground – *quotation received.***
11. **Clerk's Reports**
12. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, July 2011</i>	£ 264-66
b) Inland Revenue – PAYE	£ 23-95
c) Herts & Ground Maintenance - <i>grasscutting</i>	£1,401-60
d) E-ON – <i>streetlighting</i>	£ 5-79
e) Viking Direct – <i>computer supplies/stationery</i>	£ 32-96
f) Parish Websites Ltd – <i>annual fees</i>	£ 200-00
g) Downing Court Community Centre – <i>room hire</i>	£ 11-00
13. **Parish Councillors' Reports**
14. **Dates of Next Meetings:**
  - 6<sup>th</sup> September
  - 4<sup>th</sup> October
  - 1<sup>st</sup> November
  - 6<sup>th</sup> December

Signed:..... Date: .....  
Clerk to the Parish Council