

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 2nd April 2013 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 390

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Meeting Number 389, 5th March 2013**
4. **Matters Arising from Previous Minutes (*for information only*)**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation:**
ECDC – *Introduction of Electronic Consultation (planning related)*
ECDC – *Changes to Recycling Banks*
8. **Consideration of Planning Application for Swaffham Bulbeck C of E School, 84 High Street – *extending lobby*.**
Ref: 13/00133/LBC.
9. **Review of Policies and Procedures for Internal Audit**
10. **Review of Section 106 Monies**
11. **Appointment of Internal Auditor**
12. **RoSPA Playground Inspection Training - *invitation to attend training session*.**
13. **Date, Venue and Agenda for Annual Parish Meeting**
14. **Clerk's Reports**
15. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, March 2013 (26/2-22/3/13)</i>	£ 247-01
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 61-60
c) Anglian Water – <i>cemetery water supply</i>	£ 228-27
d) Herts & Cambs Ground Maintenance – <i>grasscutting</i>	£ 132-00
16. **Parish Councillors' Reports**
17. **Dates of Next Meetings:**
7th May
21st May – Annual Parish Meeting
4th June
2nd July
6th August (*if called*)
3rd September

Signed: Date: 27th March 2013
Clerk to the Parish Council