

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 3rd April 2012, starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 370

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 369, 6th March 2012**
3. **Matters Arising from Previous Minutes (*for information only*)**
4. **Members' Declaration of Interest for Items on the Agenda**
5. **Parish Council Vacancy**
6. **County Councillor's Report**
7. **District Councillor's Report**
8. **Correspondence for Consideration/Circulation**
CCC - Mark Lloyd, Clerk to the Cambridgeshire Lieutenancy - *HM Queen's Diamond Jubilee Picnic at Burghley House, Stamford, Wednesday 13 June 2012 (nominations)*
ECDC - East Cambridgeshire Local Plan - consultation on strategic issues
9. **The Evelyn May Stevens Will Trust**
10. **Date, Venue and Agenda for Annual Parish Meeting**
11. **Access & Parking at Play Area, Cemetery Corner**
 - *Land ownership and boundaries.*
 - *Easement application to Land Registry.*
 - *Approval of letter to Susan Mills, CCC Highway Development Control Engineer requesting further meeting on site.*
 - *Approval of signage for car parking area.*
12. **Clerk's Reports**
13. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, March 2012</i>	£ 272-04
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 68-00
c) CAPALC – <i>annual membership fee</i>	£ 276-23
d) Action Play & Leisure Ltd- <i>parts for play area swing</i>	£ 82-69
e) Viking Direct – <i>computer/stationery items</i>	£ 48-18
14. **Parish Councillors' Reports**
15. **Dates of Next Meetings:**
 - 1st May
 - 15th May – Annual Parish Meeting
 - 12th June
 - 3rd July
 - 7th August (if called)
 - 4th September

Signed:..... Date:
Clerk to the Parish Council