



**SWAFFHAM BULBECK PARISH COUNCIL**

Vice-Chairman: Mrs Mary Smith Clerk: Mrs Diane Bayliss  
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**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 30<sup>th</sup> May 2017 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

**AGENDA FOR MEETING 451**

1. **ELECTION OF CHAIRMAN**
2. **CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE**
3. **ELECTION OF VICE-CHAIRMAN**
4. **APOLOGIES FOR ABSENCE**
5. **CO-OPTION OF PARISH COUNCILLOR**
6. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
7. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
8. **TO APPROVE MINUTES OF MEETING 449**
9. **TO APPROVE MINUTES OF MEETING 450**
10. **MATTERS ARISING/CLERKS REPORTS**
11. **TO REVIEW AND AGREE MEMBERS OF WORKING GROUPS**
12. **PLANNING MATTERS**  
**Planning Applications**  
17/00704/FUL Construction of single storey rear extension at 31 High Street, Swaffham Bulbeck for Mr Kamaljit Singh Randhawa  
**Planning Approvals**  
17/000353/FUL Change of use from equine ancillary building to residential gym to be used in association with Hare Park House at Hare Park Stud, Hare Park, Six Mile Bottom for Mr & Mrs L Dettori  
17/00403/LBC New window opening in south wall in the easternmost bay of the undercroft plus consolidate and repair defective stonework etc at The Abbey, Abbey Lane, Swaffham Bulbeck for Mr Andrew Burke  
17/00259/FUL Proposed two storey and single storey rear extension at 48 Downing Court, Swaffham Bulbeck for Mr J Cowling  
**Planning Refusals**  
16/01363/FUL Erection of two detached dwellings at The Bungalow, Abbey Lane, Swaffham Bulbeck
13. **EAST CAMBS LOCAL PLAN – Further Sites Consultation with Parish Council**
14. **CLT UPDATE**
15. **COUNTY COUNCILLOR'S REPORT**
16. **DISTRICT COUNCILLOR'S REPORT**  
(Distributed at the Meeting)
17. **GUTTER BRIDGE WOOD MATTERS AND DENNY WOODS MATTERS**

- a) Gutter Bridge Wood
  - I. Request to use Gutter Bridge Wood
- b) Denny Wood
- 18. RECREATION GROUND AND PAVILION MATTERS**
- a) Denny Report
  - I. Play Area Inspection Report – to be discussed by working group (meeting to be arranged)
- b) Pavilion Report
- c)
  - I. Pavilion Re-development Report
  - II. To Consider Making a Pre-Planning Application for the Pavilion Re-development
- d) Play Area Inspections
- 19. CEMETERY MATTERS**
- a) Cemetery Report
  - I. To arrange cemetery working group meeting.
- 20. HIGHWAYS MATTERS & FOOTPATH MATTERS**
- a) Highways Report
- b) Footpath Matters
- 21. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**
- a) Finance Report:
  - I. Financial Regulations
  - II. Budget Adjustments
  - III. Fixed Asset Policy
  - IV. Risk Assessment
- b) **APPLICATION TO RENT LAND**
- c) **FUNDING REQUEST**
- d) **PAYMENTS**
  - To Pay May Accounts

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments Since the Last Meeting</u>						
BACS	Mrs D Bayliss	Clerk's Salary & Holiday	£742.51	£0.00	£742.51	LGA 1972 s112
300122	M R Sewell	Tree Supports	£12.50	£0.00	£12.50	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300123	Sanctuary Housing	Room Hire	£10.00	£2.00	£12.00	LGA 1972 s 111
300124	HMRC	Tax & NI	£269.54	£0.00	£269.54	LGA 1972 s112
300125	JB & SB Fencing	Erect Noticeboards	£300.00	£0.00	£300.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300126	Mr T Wilding	Remove tree from cemetery	£85.00	£0.00	£85.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300127	Burwell Community Print	A5 Flyers	£24.50	£0.00	£24.50	LGA 1972 s 142
<u>Payments for Tonight's meeting:</u>						
300128	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
300129	Mrs D Bayliss	Travel	£86.40	£0.00	£86.40	LGA 1972 s174
300130	Herts & Cambs Ground Maintenance	Grass Cutting	£405.00	£81.00	£486.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300131	Mrs N Holt	Refunded Burial Fee	£50.00	£0.00	£50.00	Local Authorities' Cemeteries Order 1977

300132	Swaffham Bulbeck Primary School	Hall Hire	£55.00	£0.00	£55.00	LGA 1972 s 111
300133	Communcicorp	Clerks & Councils Direct	£12.00	£0.00	£12.00	LGA 1972 s 50
300134	Rialtas	Software Support Remote Hosting, Backups & Web	£116.00	£23.20	£139.20	LGA 1972 s 111
300135	Microshade	Page	£273.00	£54.60	£327.60	LGA 1972 s 111
300136	Fenland Leisure	Play Area Inspection	£100.00	£20.00	£120.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300137	Mr T Wilding	Cut down trees in Gutterbridge Wood	£95.00	£0.00	£95.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300138	Mr T Bowd	Internal Audit	£64.00	£0.00	£64.00	LGA 1972 s112
Grand Total>>>			£2,717.45	£184.20	£2,901.65	

**22. MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No **23** because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

**23. CLERKS APPRAISAL**

**24. Dates of Next Meetings:**

June 6<sup>th</sup> 2017 – Annual Return

June 6<sup>th</sup> 2017- Pavilion Charity

May 24<sup>th</sup> 2017  
Clerk to the Parish Council

*DM Bayliss*