

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King
10 Mill Hill, Swaffham Prior, Cambridge, CB25 0JZ
Tel: 01638 742358 email: karen.king5@btopenworld.com

NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that the annual meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 1st May 2012, [starting at 7.15pm](#).

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 372

- 1. Apologies for Absence**
- 2. Election of Chairman**
- 3. Election of Vice-Chairman**
- 4. Election of Officers**
 - a) Property Maintenance Committee**
 - b) Relief-in-Need Charity**

Signed:..... Date:
Clerk to the Parish Council

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AGENDA FOR MEETING 373

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 370, 5th April 2012**
3. **To Approve & Sign the Minutes of Extraordinary Meeting Number 371, 17th April 2012**
4. **Matters Arising from Previous Minutes (*for information only*)**
5. **Members' Declaration of Interest for Items on the Agenda**
6. **County Councillor's Report**
7. **District Councillor's Report**
8. **Correspondence for Consideration/Circulation**
CCC – *Village Maintenance Grasscutting 2012*
CCC – *Stagecoach notification of changes to services*
ECDC – *Council Design Guide SPD (Supplementary Planning Document)*
9. **Access & Parking at Play Area, Cemetery Corner:**
 - *Land ownership and boundaries.*
 - *Details of Meeting with Susan Mills, CCC Highway Development Control Engineer.*
10. **Consideration of Planning Application for Free Church, Commercial End – *change of use from former Chapel to residential including access and car parking.* Ref: 12/00315/FUL.**
11. **Consideration of Planning Application for Hill Side Mill, Quarry Lane – *erection of security fence and gates, changes to hard and soft landscaping and insertion of doors to Unit 1.* Ref: 12/00239/FUL.**
12. **Queen's Jubilee Celebrations**
13. **Review of Annual Accounts Summary for Audit – 2011-12**
14. **Clerk's Reports**
15. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, April 2012</i>	£ 263-01
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 65-60
c) Herts & Cambs Ground Maintenance – <i>grasscutting services</i>	£ 748-00
d) Pavilion Charity – <i>subvention</i>	£ 100-00
e) E-ON – <i>streetlighting</i>	£ 5-79
16. **Parish Councillors' Reports**
17. **Dates of Next Meetings:**
 - 15th May – Annual Parish Meeting (*to be held at Downing Court Community Room – starting at 7.30pm*)
 - 12th June
 - 3rd July
 - 7th August (if called)
 - 4th September

Signed:..... Date:
Clerk to the Parish Council