



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss
C/o The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Tel: 01638 781687 email: swaffhambulbeckclerk@gmail.com

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 1st March 2016 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 436

- 1. APOLOGIES FOR ABSENCE**
- 2. NOTICE OF VACANCY**
- 3. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 4. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5. TO APPROVE MINUTES OF MEETING 434 & 435**
- 6. MATTERS ARISING/CLERKS REPORTS**
- 7. COUNTY COUNCILLORS REPORT**
(Previously distributed)
- 8. DISTRICT COUNCILLORS REPORT**
- 9. PLANNING MATTERS**
Planning Applications
Reference:16/00105/FUL
Case Officer: Lesley Westcott
Applicant: Mr & Mrs Robert Bridges
Proposal: Demolition of existing house and erection of two detached dwellings.
Location: Green Acres 28 Commercial End Swaffham Bulbeck Cambridgeshire CB25 0NE
Planning Approvals
15/01540/LBC
Proposed alterations to internal partition at Burlings Cottage 48 High Street Swaffham Bulbeck CB25 0LX
Other Planning Matters
16/00032/TRE&Trees/Swaffham Bulbeck/CA
Tree work approval for Mr John Rushworth 1A Archers Close Swaffham Bulbeck
15/01446/TRE&Trees/SwaffhamBulbeck/CA
Tree work approval for Denny Plantation Swaffham Bulbeck
- 10. REPORT FROM PARISH CONFERENCE 18th FEBRUARY 2016 (Bill Wicksteed)**
- 11. AFFORDABLE HOUSING – CURRENT SITUATION (Information previously circulated)**
- 12. GUTTER BRIDGE WOOD MATTERS**
Gutter bridge Wood Report
- 13. RECREATION GROUND AND DENNY WOODS MATTERS**
Denny Report
- 14. CEMETERY MATTERS**
Cemetery Report
To Consider Quotations for Finalisation of Cemetery Project
- 15. PAVILION MATTERS**
Pavilion Report – Eon
- 16. HIGHWAYS/FOOTPATH MATTERS**
Highways Report
Zebra Crossing

Bus Shelter

17. **HANDYMAN'S TASKS:** As appropriate.

18. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**

a) Finance Report

b) To consider donation to Cruse Bereavement Care

c) To Approve Bank Reconciliation for January (Lloyds and Unity Trust)

d) **RECEIPTS**

a) Burial Fee **£190**

b) Mr Wedd – land rent **£600**

e) **PAYMENTS**

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments for Tonight's meeting:</u>						
BACS	Mrs D Bayliss	Clerk's Salary	£360.70	£0.00	£360.70	LGA 1972 s112
BACS	Mrs J Yarrow	Interim Clerk's Salary	£123.12	£0.00	£123.12	LGA 1972 s112
300011	HMRC	Tax & NI	£90.00	£0.00	£90.00	LGA 1972 s112
300012	Mrs D Bayliss	Telephone Expenses	£8.80	£0.00	£8.80	LGA 1972 s112
300013	Cancelled	Cancelled	£0.00	£0.00	£0.00	
300014	Mr & Mrs Nash	Litter Collection	£140.00	£0.00	£140.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300015	Viking	Ink/Paper	£88.43	£17.69	£106.12	LGA 1972 s50
300016	Herts & Cambs Ground Maintenance	Grass Cutting	£170.00	£34.00	£204.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300017	ICO	Data Protection Registration	£35.00	£0.00	£35.00	LGA 1972 s50
300018	Hayden Aboricultural Consultants	Tree Survey	£345.50	£69.10	£414.60	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300019	JCS Bookkeeping	Payroll	£10.00	£2.00	£12.00	LGA 1972 s112
Grand Total>>>			£1,371.55	£122.79	£1,494.34	

19. **POLICY REVIEW**

In the absence of the clerk a full policy review has not been carried out during this financial year however this matter will be attended to at the earliest opportunity during 2016-17.

20. **ASSET REGISTER**

Any items to be included?

21. **MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 21 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

22. **TO APPROVE MINUTES OF EXCLUSION**

STAFF MATTERS

23. **TO SET DATE FOR ANNUAL PARISH MEETING (17th May?)**

24. **Dates of Next Meeting:**

5th April 2016

5th April 2016 – Pavilion Charity Meeting

Clerk to the Parish Council - Signed:
25th February 2016

