



## **SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss

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### **NOTICE OF A MEETING OF THE PARISH COUNCIL**

#### **To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday 7<sup>th</sup> February 2017 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

#### **AGENDA FOR MEETING 447**

- 1. APOLOGIES FOR ABSENCE**
- 2. PARISH COUNCILLOR VACANCY**
- 3. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 4. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 5. TO APPROVE MINUTES OF MEETING 446**
- 6. MATTERS ARISING/CLERKS REPORTS**
  - Street Light on Commercial End (Abbey Lane)
- 7. PLANNING MATTERS**
  - Planning Applications**  
17/00023/FUL Proposed single storey rear extension at 37 Downing Court for Mrs Jackie Duffy.
  - Planning Approvals**  
16/00222/FUL Installation of an oil tank within the curtilage of the property at The Old Fire Station, 108-110 High Street, Swaffham Bulbeck for Mr Clem Robertson.
  - Planning Refusals**  
16/01650/CLP Loft conversion at 25 Downing Court, Swaffham Bulbeck for Mr & Mrs Dodds date received 24<sup>th</sup> November 2016.
- 8. CLT UPDATE**
- 9. EAST CAMBS DOCUMENT AND VILLAGE PLAN**
  - I. Parish Council Response to Village Plan**
  - II. Parish Council Response to ECDC Local Plan**
- 10. COUNTY COUNCILLOR'S REPORT**  
(Distributed before the meeting)
- 11. DISTRICT COUNCILLOR'S REPORT**  
(Distributed before the meeting)
- 12. GUTTER BRIDGE WOOD MATTERS AND DENNY WOODS MATTERS**
  - a) Gutter Bridge Wood - Tree Survey**
  - b) Denny Wood – Meeting with Tree Officer**
- 13. RECREATION GROUND**
  - a) Play Area Inspections**
- 14. CEMETERY MATTERS**
  - a) Further Request for Memorial from Mrs N Nunn**
  - b) To Approve Exclusive Right of Burial**
- 15. HIGHWAYS MATTERS**

- a) Highways Report
- b) Complaint about Speeding Traffic
- c) Update on Zebra Crossing
- d) Installation of Notice Boards

**16. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**

- a) To Approve Bank Reconciliation for January

**b) RECEIPTS**

- a) CLT Fund **£11**
- b) Interest **£3.25**

**c) PAYMENTS**

To Pay February Accounts

Payments Since the Last Meeting

DDR	Eon	Street Lighting	£8.88	£0.44	£9.32	Highways Act 1980 s98
BACS	Mrs D Bayliss	Clerk's Salary	£496.80	£0.00	£496.80	LGA 1972 s112

Payments for Tonight's meeting:

300105	HMRC	Tax & NI	£124.20	£0.00	£124.20	LGA 1972 s112
300106	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
300107	Mrs D Bayliss	Travel/Telephone Expenses -Dec/Jan	£28.80	£0.00	£28.80	LGA 1972 s174
300108	Swaffham Bulbeck Primary School	Hall Hire	£40.00	£0.00	£40.00	LGA 1972 sch12
300109	Mead Construction	Removal of Bus Shelter	£1060	£212.00	£1,272.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
DC	ICO	Data Protection Registrations	£35.00	£0.00	£35.00	LGA 1972 s50

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Grand Total>>>      **£1,810.68**      **£215.84**      **£2,026.52**

**17. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) By email – Parish Councillors Survey
- b) By email - Support Cambridgeshire Newsletter

**18. Dates of Next Meetings:**

- 7<sup>th</sup> March 2017
- Pavilion Charity 7<sup>th</sup> March 2017
- 4<sup>th</sup> April 2017

**Clerk to the Parish Council - Signed:**

*DM Bayliss*